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JT/TD

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Dear Parents and Carers

As a school we appreciate the support from home in ensuring students attendance is as good as it can be and students are punctual. We have prepared a leaflet which I hope you will find helpful, reminding students and parents of the relationship between excellent attendance and success at school.

Whilst I can understand the cost savings, taking a holiday during school time, Chilton Trinity follows the guidance from the DCSF and leave of absence will only be granted in exceptional circumstances. An example of exceptional circumstances is when a serving member of the forces is home on leave and the family request leave for a family holiday.

Can I please reinforce the need to contact Mrs Cameron, the Attendance Officer, when your son/daughter returns to school after a period of absence.

During the next half term we are planning to roll out a programme whereby you will be able to view your son/daughter's attendance to lessons on a daily basis by logging into the Somerset Learning Platform. I hope this will encourage our students to be punctual to all lessons otherwise they could be challenged by those at home! We will provide you with further details as your son/daughter's year group comes on stream. In preparation can you please read the document enclosed, Somerset Learning Platform Usage Policy, and return the back page signed and dated to the School Office.

If you have any concerns about your son/daughter's attendance, please do not hesitate to contact me.

Yours sincerely

MRS J TAYLOR
Deputy Head