

# Chilton Trinity Technology College

## Single Equalities Scheme



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## 1. Introduction

Chilton Trinity Technology College welcomes its responsibilities under recent legislation to promote equality of opportunity and outcomes for different groups of people. Although we are not required to produce a single equalities scheme, there are many similarities between the expectations of different pieces of legislation and we believe that a single scheme will promote effective action to address inequalities. This scheme will therefore describe how we meet our obligations to promote:

1. Race equality, including equality for people of different religions and beliefs;
2. Disability equality;
3. Gender equality;
4. Sexual orientation equality
5. Community cohesion.

A guide to the legislation from which the above duties arise is included in Appendix 1.

In writing this scheme we have drawn on the Single Equality Scheme produced by the Department for Children, Schools and Families (DCSF) in Autumn 2007. The introduction to the DCSF scheme sums up the reasons why schools and other public organisations are now required to produce equalities schemes:

*"Every child deserves to be safe and loved and have a healthy and happy childhood, free from harm; every child should have the chance to make the most of their talents and fulfil their potential. But not every child gets the same opportunities and not every family is able to take up those that are available. Some families struggle more than others against disadvantage and discrimination. Some children are at greater risk of harm and/or ill health than others are. Not every childhood is a happy one. Life is not yet equal for disabled children and their families, nor is it for children and families from many minority ethnic communities. For some children, young people and families, these inequalities make it hard for them to realise their personal potential without extra support. The fact that so many young people who have experienced disadvantage do not gain such impressive results at GCSE as their peers is but one pointer to the fact that they do not always get that extra support. For some children, young people and families, discrimination against them because of their ethnicity, disability or circumstances ignores their potential and suppresses their ambition. Discrimination impoverishes lives. Most obviously, it deprives those who suffer from it of dignity and opportunity. The fact of discrimination against minorities also demeans and undermines the strength of our society as a whole."*  
(DCSF Single Equalities Scheme – December 2007)

At Chilton Trinity Technology College we are committed to ensuring equality of education and opportunity for all our students, for their parents/carers, for staff and for all those receiving services from the school, irrespective of their gender, disability, ethnic background or other characteristics. We believe that diversity is a strength – for our school, its community and Britain as a whole – and we will work proactively to address inequality and foster positive attitudes to diversity so that all those who learn, teach and visit here are respected and valued.

## 2. Aims of this scheme

This is our first Single Equality Scheme. Through it, the existing work we have carried out over many years to address the specific needs of individuals and groups of children and young people will be developed and enhanced. Developing the scheme has enabled us to re-examine this work, involve a wide range of stake holders and consider outcomes for children and young people from different groups so that we are in a stronger position to identify key priorities and work to address them. Our action plan sets out these priorities and how we will achieve them. We will regularly review our progress and ensure that outcomes are published and any necessary changes to our approaches are made.

## 3. Principles

We are adopting seven principles, adapted from those chosen by the DCSF in their Single Equality Scheme.

### **Principle 1: All learners are of equal value**

All learners and potential learners are of equal value and should benefit from our school's policies, practices and programmes:

- whether or not they are disabled;
- whatever their ethnicity, culture, religious affiliation and faith, national origin or national status;
- whatever their gender or sexual orientation; and,
- irrespective of other factors such as age, income, family circumstances or where they live.

### **Principle 2: Relevant differences should be recognised**

Treating people equally can mean treating them differently. Different people have different needs and treating them all the same can lead to some people being disadvantaged because their needs are not met. Our policies, practices and programmes must not discriminate, but may be differentiated to take account of difference in life-experience, outlook and background, and in the kinds of barrier and disadvantage which people face, in relation to:

- disability, so that reasonable adjustments are made;
- ethnicity, culture and religion, so that different cultural backgrounds and experiences of racism are recognised;
- gender and sexual orientation, so that the different needs and experiences of boys and girls, women and men are recognised;
- factors such as age, income, family circumstances or where people live, so that different needs and experiences are recognised.

### **Principle 3: Workforce development**

Policies and programmes should benefit all members of the workforce, for example in recruitment and promotion, and in continuing professional development.

- whether or not they are disabled;
- whatever their ethnicity, culture, religious affiliation and faith, national origin or national status;
- whatever their gender or sexual orientation; and,
- irrespective of other factors such as age, income, family circumstances or where they live.

#### **Principle 4: Positive attitudes and relationships should be fostered**

Policies and programmes should promote:

- positive attitudes towards disabled people, and good relations between disabled and non-disabled people;
- positive interaction and good relations between groups and communities different from each other in terms of ethnicity, culture, religious affiliation and faith, and national origin or national status;
- mutual respect and good relations between boys and girls, women and men, and people of different sexual orientation; and,
- mutual respect and good relations between people from different age groups with different income or family circumstances or who live in different places.

#### **Principle 5: Society as a whole should benefit**

Policies and programmes should benefit society as a whole, both locally and nationally, by fostering greater cohesion, and greater participation in public life of:

- disabled people;
- people of a wide range of ethnic, cultural and religious backgrounds;
- women as well as men, and lesbian, gay, bisexual and transgender people as well as heterosexual people; and,
- people from different age groups, with different income or family circumstances or who live in different places.

#### **Principle 6: Current inequalities and barriers should be addressed and reduced**

In addition to avoiding or minimising possible negative impacts, our policies and programmes should take opportunities to maximise positive impacts by addressing, reducing and removing inequalities and barriers that already exist between:

- disabled and non-disabled people;
- people of different ethnic, cultural and religious backgrounds;
- boys and girls, women and men, and people of different sexual orientation; and,
- people from different age groups, with different income or family circumstance or who live in different places.

#### **Principle 7: Policy development should involve widespread consultation and involvement**

We will further develop our work on tracking the ethnicity of the students involved in Restorative Justice Conferences.

People affected by a policy or programme should be consulted and involved in the design of new policies and the review of existing ones. Students with disabilities should be represented at our annual policy review meeting held in October. Such consultation should be both direct and through representative organisations, and be based on principles of transparency and accountability. We try to involve those who in the past have been excluded or disadvantaged, and who continue to face barriers:

- disabled people;
- people of minority ethnic, cultural and religious backgrounds;
- women as well as men, and lesbian, gay, bisexual and transgender people as well as heterosexual people ;
- people who face challenges because of their age group, income, family circumstances or where they live.

Our school supports the DCSF view that policies and practices should be reviewed in the light of these seven principles, which are also laid out in **Appendix II** to guide such reviews.

#### **4. How we have gathered information on the effects of our policies and practices on people from different groups**

The behaviour of some of our students was impacting on learning, so we have re launched our Relationship for Learning Policy. The impact so far has been to reduce fixed term exclusions and seclusions from learning. Data is collected each half term and support is provided for staff and students. We have reviewed evidence relating to other groups that may face particular challenges. We have looked in particular at differences in outcomes for young people at end of each Key Stage. Using Raiseonline we have compared the achievement of different groups. Where the numbers of individuals in groups are small, we have reviewed individual progression to identify issues. We have also made use of national and local evidence of underachievement.

We have also looked at evidence related to behaviour, attendance and achievement through our BIP audit. Identifying our at risk students, we personalise their learning to maintain their place in education, offsite provision e.g. Outdoor Education placements at other Educational establishments. We are aware this can have an impact on their academic achievements.

We recognised we needed to track the involvement of students in the wider life of the school and this was implemented in the Autumn Term, 2010.

#### **5. How we have involved people from different groups in the development of our scheme**

In the DCSF's Single Equality Scheme it is suggested that the key to involvement, as opposed to just consultation, can be found in the three 'Involvement Ss' – stage, status and scale.

In other words, it is important to involve people from an early stage, make sure that people from different groups are actually involved in discussing and creating the scheme, and ensuring there is a wide range of activities to engage with people.

Our persistent absence of students is above the Government target. We have a plan which we are implementing to reduce this figure.

In tracking our persistent absence students we looked at FSM along with, minority ethnic groups, CLA and those with English as an additional language.

National guidance from the Disability Rights Commission confirms this:

*"It is important to constantly remember that involvement is not the same as consultation. The involvement required is a deeper process than simply consulting people on their opinions or needs. The involvement required will, for example, be more than just asking a group of people their opinion on the Disability Equality Scheme."*

We recognised that as a single school with many priorities it would be difficult to do this effectively. We therefore decided to use a range of approaches:

- Making use of materials provided by the Local Authority;
- Identifying and talking to our physically impaired students and those from minority ethnic and faith groups;
- Making use of existing groups such as our Student Voice, PSFA, local community organisations;

- Raising awareness in assemblies and through the PSHEE programme and cross-curriculum approaches on issues related to gender, sexual orientation, ethnicity and disability equality.

We recognise that effective involvement is not a one-off event. We will ensure that there are further opportunities for involvement, including feedback on our progress.

## **6. How we have considered the need to include objectives to address the causes of gender pay gaps in formulating our overall objectives**

National guidance on the Gender Equality Duty makes it clear that although most schools do not set their own pay systems, as employers, they are legally liable under the Equal Pay Act for their implementation. As a school we adhere to the School Teachers' Pay and Conditions Document and have already adopted the Local Authority's pay and grading policy for support staff. We also ensure that these are consistently applied. Through the application of these policies we ensure that pay decisions, including procedures for awarding teaching and learning responsibility points, and decisions that may affect teachers on maternity leaves, are free from discrimination and that the needs of staff in relation to flexible working are considered. We also ensure fair access to training and development opportunities.

## **7. How we will use the information we have gathered**

The information we have gathered has been used to establish our key priorities for the next three years and these are contained in our action plan (see **Appendix IV**). This will be reviewed regularly and amended as necessary, for example in the light of new information that we obtain through assessing the impact of all our policies.

## **8. How we will assess the impact of our policies**

We understand that it will take time to fully assess the impact of our school's policies and practices on people from different groups – boys and girls, women and men, people with disabilities, those from minority ethnic or religious groups or whose backgrounds differ in other ways. The evidence on impact that we already have has been included in this scheme. We understand the importance of evaluation and in accordance with legislation we will make sure that over a three year period we assess the impact of all policy areas. We will initially focus on:

- **Attainment and progress of all groups of children**

Subsequently, we will look at:

- **The impact of additional educational support**
- **Participation in other aspects of school life**
- **Representation of all groups on the school council**

To support our staff in assessing the impact of policies we will use a framework based on one developed by the DCSF (see **Appendix II**).

We will ensure that the outcomes of such impact assessments are considered by our Governing Body and fed into whole school improvement planning.

## **9. How we will report on progress and review our scheme.**

This Single Equality Scheme replaces our previous policies and schemes related to disability, gender and equal opportunities. We will produce a summary report on progress and fully update the scheme on an annual basis. We will also update and revise our action plan during the course of each year in the light of any significant policy developments, fresh evidence or new commitments.

## **10. Our priorities for the next 12 months**

The key priorities that we have identified are:

- **Ensure tracking data is used to inform planning for teaching and learning for the vulnerable groups.**
- **Develop opportunities for wider contribution to our equalities policy**
- **Introduce performance management for all non teaching staff in line with the process for teaching staff.**
- **Ensure the design of our new school is implemented to meet the needs of our students with disabilities.**

Our action plan (**Appendix IV**) contains details of how we will address these priorities.

## Appendix I

### The legal framework

#### 1. The Race Relations Amendment Act (2000)

The Race Relations (Amendment) Act 2000 came into force in April 2001 and places a general duty on schools to promote race equality. This general duty means that schools must aim to:

1. eliminate unlawful racial discrimination;
2. promote equality of opportunity; and
3. promote good race relations between people of different racial groups.

The general duty is obligatory, which means that it must be met. Schools cannot claim that they do not have the resources to meet their responsibilities. These responsibilities should be built into the work that schools already do.

The weight given to race equality should be in proportion to its relevance. However it is important to note that "proportionality" and "relevance" is not dependent on the size of the minority ethnic population in a school. Race equality is important, even if there is no one from a minority ethnic group in the school or local community. Education plays a vital role in influencing young people and developing positive attitudes to diversity.

The general duty will be particularly relevant to the functions of schools such as admissions, assessments, raising pupils' attainment, curriculum development and delivery, behaviour and discipline (including exclusions), staff selection and recruitment.

In general terms, this means that all schools need to:

- have a pro-active approach;
- "mainstream" race equality by building it into existing policies and procedures;
- meet all three parts of the general duty.

The Race Relations (Amendment) Act also places specific duties on schools, in order to help them meet the general duty. These duties are described below.

#### 1. Every school is required to prepare a written race equality policy and keep it up to date

This policy should be linked to strategic planning and decision-making. It should also clarify roles and responsibilities.

#### 2. Every school must assess the impact of policies, including its race equality policy, on pupils, staff and parents from different racial groups

Assessing the impact of policies requires a detailed, in-depth look at policy areas, using both quantitative and qualitative data. Quantitative data will be available through the process of monitoring described under the next heading. Qualitative evidence could come from a number of sources.

It is not expected that the impact of all policies will be assessed at the same time. Rather, the assessment of the impact of policies on different racial groups should be part of the normal cycle schools have for reviewing each policy.

Qualitative evidence is important when assessing impact because raw data alone will often not provide an adequate basis for taking action. Assessment of impact must include looking at causality. So, for example, if figures show that pupils from one or more minority ethnic groups have lower levels of attendance or participation or attainment than other pupils, we need to ask why this is the case. This may require staff to talk to pupils and parents, or examine approaches to teaching, in order to identify reasons. Once explanations have been uncovered, then appropriate action can be taken.

### **3. Every school must monitor the impact of policies on pupils, staff and parents from different racial groups**

Monitoring will involve collecting and analysing data for different racial groups in order to measure the school's performance and effectiveness.

Monitoring attainment and progress by racial group, analysing it and using it to examine trends is a particularly important part of this process. However, monitoring of other areas that could have an adverse impact on students' attainment is also important. This will include monitoring exclusions, attendance, racial harassment and bullying, rewards and sanctions, parental involvement, community involvement, membership of the staff or governing body, and provision of advice and guidance.

Monitoring data should be used to:

- Highlight any differences between students of different racial groups
- Ask why these difference exist and test the explanations given (see assessing the impact of policies above)
- Decide what further action needs to be taken to improve the performance of students from specific groups
- Review and set targets in relevant strategic plans.

### **4. Employment**

Whilst schools are not directly bound by the employment duties, they will need to take account of employment to meet the general duty. Local Authorities are required to monitor and report on staffing in every maintained school. Schools will therefore need to supply data on:

- Staff in post
- Applicants for employment, training and promotion
- If a school has 150+ full time staff, grievances, training, discipline, performance management and reasons for leaving.

### **2. The Disability Equality Duty (from December 2006 for secondary and middle schools, December 2007 for primary and special schools)**

The duty requires that every public authority (including schools) shall in carrying out its functions have due regard to the need to:

- promote equality of opportunity between disabled people and other people;
- eliminate discrimination that is unlawful under the Disability Discrimination Act 1995;
- eliminate disability related harassment;
- promote positive attitudes towards disabled people;
- encourage participation by disabled people in public life; and,

- take steps to meet disabled people's needs, even if this involves treating disabled people more favourably than other people.

*"The main aim of the general duty is to promote disability equality. Schools will need to look at everything they do, on a day-to-day basis, and think about how equality of opportunity for disabled people can be better promoted. To do this successfully schools will need to embed disability in all management practices and policy development."* DRC guidance for schools 2006

*"Due regard' means that schools should give due weight to the need to promote disability equality in proportion to its relevance. One element of proportionality should mean that schools with greater resources are more able, and should make more effort, to promote disability equality. Another dimension of proportionality is that schools should prioritise those areas that are likely to bring about the greatest outcomes for disabled children, young people and adults."* DRC guidance for schools 2006.

The specific duty regulations require authorities, including all schools, to produce and publish a Disability Equality Scheme, to implement certain aspects of the scheme and to report on it. The scheme may be included in another document or plan (see code of practice for further details). The full text of the regulations is set out in Appendix C of the statutory code of practice, but in summary they state that:

- a public authority should publish a Disability Equality Scheme demonstrating how it intends to fulfil its general and specific duties;
- a public authority should involve disabled people in the development of the scheme;
- the scheme should include a statement of:
  - the way in which disabled people have been involved in the development of the scheme;
  - the authority's methods for impact assessment;
  - steps which the authority will take towards fulfilling its general duty (the "action plan");
  - the authority's arrangements for gathering information in relation to employment, and, where appropriate, its delivery of education and its functions;
  - the authority's arrangements for putting the information gathered to use, in particular in reviewing the effectiveness of its action plan and in preparing subsequent Disability Equality Schemes.
- a public authority must, within 3 years of the scheme being published, take the steps set out in its action plan (unless it is unreasonable or impracticable for it to do so) and put into effect the arrangements for gathering and making use of information; and,
- a public authority must publish a report containing a summary of the steps taken under the action plan, the results of its information gathering and the use to which it has put the information.

More detailed guidance on meeting the Disability Equality Duty is available on the Equalities and Diversity team website: [http://www.six.somerset.gov.uk/equalities/do\\_download.asp?did=23594](http://www.six.somerset.gov.uk/equalities/do_download.asp?did=23594)

### **3. The Gender Equality Duty (April 2007)**

All schools and other public bodies have a **general responsibility** under the Gender Equality Duty to:

- Eliminate unlawful sex discrimination and harassment; and,
- Promote equality of opportunity between men and women.

Unlawful sex discrimination and harassment includes discrimination as defined by the Sex Discrimination Act 1975 (SDA) and the Equal Pay Act 1970 (EqPA).

There is also a **specific duty** placed on schools by the Gender Equality Duty, to create a Gender Equality Scheme. The scheme needs to show how the school has:

- **Considered the need to include objectives to address the causes of any gender pay gap** in formulating its overall objectives;
- **Gathered and used information** on how the school's policies and practices affect gender equality in the workforce and in the delivery of services (particularly those to children and young people);
- **Consulted stakeholders and taken account of relevant information** in order to determine its gender equality objectives; and,
- **Assessed the impact of its current and proposed policies and practices** on gender equality.

The school is required to:

- **Implement the actions set out in its scheme** within three years; and,
- **Produce a summary report** against the scheme every year, which may be incorporated within another strategic document, and **review** the scheme at least every three years.

It is important that the scheme includes gender equality objectives based on information, consultation with stakeholders and an assessment of the impact of policies. The scheme should provide a clear framework to help the school identify objectives, and plan, deliver and evaluate the steps needed to meet the duty.

More detailed guidance on meeting the Gender Equality Duty is available on the Equalities and Diversity team website: [http://www.six.somerset.gov.uk/equalities/do\\_download.asp?did=23682](http://www.six.somerset.gov.uk/equalities/do_download.asp?did=23682)  
[http://www.six.somerset.gov.uk/equalities/do\\_download.asp?did=23754](http://www.six.somerset.gov.uk/equalities/do_download.asp?did=23754)

#### **4. Responsibilities relating to lesbian, gay, bisexual and transgender children and young people and staff**

The Employment Equality (Sexual Orientation) Regulations 2003 protect all staff in schools against discrimination or harassment on the grounds of their sexual orientation. Employers must take action to stop such behaviour. These laws also cover perceived sexual orientation or association (for example harassing someone because of a friend or family member's perceived sexual orientation).

Part 3 of the Equality Act 2006 outlaws discrimination on the grounds of sexual orientation in the provision of 'goods and services'. This came into effect on 30 April 2007 and covers all public bodies including schools. DCSF guidance document 'Homophobic bullying: safe to learn – embedding anti-bullying work in schools' gives a few examples of what this means in practice:

- Ensuring that children and young people are not refused admission to a school on the ground that they are or are thought to be lesbian or gay, or because they have gay relatives;
- Ensuring that lesbian and gay children and young people are not prevented from taking advantages or opportunities such as being a school prefect; and,
- Treating homophobic bullying with the same level of seriousness as other forms of bullying.

The above DCSF guidance also summarises the position regarding Section 28 of the Local Government Act 1988, which confused many schools with regards to what could be said in relation to homosexuality due to issues around the word 'promotion':

*"Section 28 was repealed in 2003 and is no longer law. There are no, and never have been any, legal barriers to teachers and staff discussing issues around sexual orientation in the classroom and respond to, and preventing homophobic bullying."*

## **5. The Duty to Promote Community Cohesion (September 2007)**

The DCSF document 'Guidance on the duty to promote community cohesion' groups schools' contribution to community cohesion under three broad headings:

### **i. Teaching, learning and curriculum**

This includes helping children and young people to:

- understand the perspectives of other people;
- value diversity whilst promoting shared values;
- promote an awareness of human rights and to apply and defend them, including challenging prejudice, discrimination and stereotyping; and,
- develop the skills of participation and responsible actions.

### **ii. Equity and excellence**

This includes:

- ensuring equal opportunities for all to succeed at the highest level possible;
- striving to remove barriers to access and participation in learning and wider activities; and,
- working to eliminate variations in outcome for different groups.

### **iii. Engagement and extended services**

This means providing opportunities for children, young people, their friends and families to interact with people from different backgrounds and build positive relations, including:

- links with different schools and communities;
- the provision of extended services; and,
- opportunities to take part in activities and receive services which build positive interaction and achievement of all groups.

Guidance on meeting the Duty to Promote Community Cohesion is available on the DCSF website: <http://publications.teachernet.gov.uk/default.aspx?PageFunction=productdetails&PageMode=publications&ProductId=DCSF-00598-2007&>

## Appendix II

Questions for which quantitative and qualitative evidence is required when current policies are being reviewed derived from the principles in Section 3

<b><i>Key topics</i></b>	<b><i>Disability</i></b>	<b><i>Ethnicity, culture, religion and belief</i></b>	<b><i>Gender and sexual orientation</i></b>	<b><i>Other factors</i></b>
<i>1. Outcomes for learners</i>	Do our policies benefit all learners and potential learners, whether or not they are disabled? Or are disabled learners excluded, disadvantaged or marginalised?	Do our policies benefit all learners and potential learners, whatever their ethnic, cultural or religious background? Or are people from certain backgrounds losing out?	Do our policies benefit all learners and potential learners, whatever their gender or sexual orientation? Or are outcomes different for females and males, or children and young people with different sexual orientations, with some being disadvantaged?	Do our policies benefit all learners and potential learners, irrespective of other factors such as age, income, family circumstances or where they live? Or are some groups being excluded or disadvantaged?
<i>2. Recognising relevant differences</i>	Is due account made of the specific needs and experiences of disabled people? Or is a 'one size fits all' approach adopted?	Is due account made of different cultural backgrounds? Or is a 'one size fits all' approach adopted?	Is due account made of girls' and boys', women's and men's, differing experiences or of the experiences of lesbian, gay, bisexual and transgender people? Or is a 'one size fits all' approach adopted?	Is due account made of the differing experiences of people depending on factors such as age, income, family circumstances or where they live? Or is a 'one size fits all' approach adopted?

<b><i>Key topics</i></b>	<b><i>Disability</i></b>	<b><i>Ethnicity, culture, religion and belief</i></b>	<b><i>Gender and sexual orientation</i></b>	<b><i>Other factors</i></b>
<i>3. Benefits for the workforce</i>	Do all members and potential members of the workforce benefit, whether or not they are disabled? Or are reasonable adjustments for disabled staff not made?	Do all members and potential members of the workforce benefit, whatever their ethnic, cultural or religious background? Or are some excluded?	Do all members and potential members of the workforce benefit, whatever their gender or sexual orientation? Or are there differential impacts, both positive and negative?	Do all members and potential members of the workforce benefit, irrespective of factors such as age, income, family circumstances or where they live? Or are there differential impacts, both positive and negative?
<i>4. Attitudes, relationships and cohesion</i>	Do our policies promote positive attitudes towards disabled people, and good relations between disabled and non-disabled people? Or is there negativity and little mutual contact?	Do our policies promote positive interaction and good relations between different groups and communities? Or are there tensions and negative attitudes?	Do our policies promote good relations between boys and girls, women and men, and people of different sexual orientations? Or is there mutual hostility, perhaps expressed through violence and sexual harassment?	Do our policies promote good relations between people from different age groups, with different income or family circumstances or who live in different places? Or are there tensions and negative attitudes?
<i>5. Benefits for society</i>	Do our policies benefit society as a whole by encouraging participation in public life of all citizens, whether or not they are disabled? Or are disabled people excluded or marginalised?	Do our policies benefit society as a whole by encouraging participation in public life of citizens from a wide range of backgrounds? Or are certain communities excluded or marginalised?	Do our policies benefit society as a whole by encouraging participation in public life of women as well as men, and people of all sexual orientations? Or are women, or lesbian, gay, bisexual and transgender people, excluded or marginalised?	Do our policies benefit society as a whole by encouraging participation in public life of all citizens irrespective of age, income, family circumstances or where they live? Or are certain groups excluded or marginalised?

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<i>6. Positive impact on equality</i>	Do our policies help to reduce and remove inequalities between disabled and non-disabled people that currently exist? Or does inequality for disabled people continue?	Do our policies help to reduce and remove inequalities and poor relations between different communities that currently exist? Or do barriers and inequalities continue?	Do our policies help to reduce and remove inequalities between women and men, and people of different sexual orientations, that currently exist? Or do inequalities, for example in seniority and pay, continue?	Do our policies help to reduce and remove inequalities between people from different age groups, with different income or family circumstances or who live in different places? Or do barriers and inequalities continue?
<i>7. Consultation, involvement and accountability</i>	Are our policies based on involvement of and consultation with disabled people? Or are the views and experiences of disabled people not sought or not heeded?	Are our policies based on involvement of and consultation with people from a range of backgrounds? Or are certain views and experiences not sought or not heeded?	Are our policies based on involvement of and consultation with both women and men, and people of all sexual orientations? Or are the views and experiences of women or men, or lesbian, gay, bisexual and transgender people, not sought or heeded?	Are our policies based on involvement of and consultation with people from a range of backgrounds, including people from different age groups, with different income or family circumstances or who live in different places? Or are certain views and experiences not sought or not heeded?

## Appendix III

### A summary of consultation information from the Local Authority

A range of feedback, both positive and raising concerns, has been given by children and young people, their families and/or community groups through consultation/engagement activities – findings are summarised in the table below.

<p>SCC consultation with, and informal feedback from, the parents/carers of children from Minority Ethnic groups (2006 and 2007)</p>	<ul style="list-style-type: none"> <li>• Generally high levels of satisfaction with schools, Early Years provision and other SCC services for C&amp;YP</li> <li>• Some dissatisfaction with the way complaints are handled by schools and the Local Authority</li> <li>• Low levels of satisfaction in how schools respond to reports of racist incidents and/or feed back to parents/carers</li> <li>• Not all racist incidents reported to schools (for a wide range of reasons)</li> <li>• Some parents/carers suggesting that there is a need for more staff training, including training on the legal definition of a racist incident for the purposes of recording and reporting</li> <li>• Lack of use by schools of commercial/community interpreters and tendency to use pupils as interpreters and the internet for translations (often not accurate)</li> <li>• Young people moving here from abroad at the age of 15 or older (limited access to English classes)</li> <li>• Level of support in schools to meet the additional needs of BME pupils at risk of exclusion</li> <li>• Traveller parents dissatisfied with robustness of actions taken by schools following racist incidents</li> </ul>
<p>SCC consultation with pupils who have been victims of racist incidents – mainly, but not exclusively Minority Ethnic groups (2006 and 2007)</p>	<ul style="list-style-type: none"> <li>• Significant impact of racist incidents on some pupils</li> <li>• Not all schools reporting all racist incidents to the LA</li> <li>• Pupils generally satisfied that reports of racist incidents were taken seriously, but often not fully satisfied with the actions then taken by schools, eg how they were kept informed of actions taken by schools, sanctions against perpetrators, dissatisfaction when they felt punished more severely than perpetrators (for fighting back)</li> </ul>
<p>SCC consultation with disabled pupils/pupils with SEN (2005)</p>	<p>Issues raised by children: Critical importance of good relationships with adults</p> <ul style="list-style-type: none"> <li>• Need for consistent approaches by different adults</li> <li>• Importance of practical, fun activities</li> <li>• Panic created by too much pace</li> <li>• Value of learning with peers</li> <li>• Bullying still an issue</li> <li>• Need for quiet spaces</li> <li>• Need to develop own learning strategies</li> <li>• Importance of fairness and praise</li> </ul>

<p>SEN group consultation with parents about children with disabilities and the implications of the Disability Discrimination Act for schools and other settings (2006)</p>	<p>Issues raised include:</p> <ul style="list-style-type: none"> <li>• Support available for pupils with dyslexia</li> <li>• Health and Safety for wheelchair users and complex school sites</li> <li>• Support available for parents, governors and schools to implement the Disability Equality Duties</li> <li>• The relationship between Special Educational Needs and Disability</li> <li>• Clarity about procedures for National curriculum tests</li> <li>• Funding available for schools to support SEN</li> <li>• The status of Annual Reviews</li> <li>• Support for schools to do Inclusive Risk assessments</li> <li>• How to access the Local Authority SEN ICT assessment process</li> <li>• Support for schools to work with pupils with challenging behaviour</li> <li>• Appreciation of parent support groups – they really do support parents</li> </ul>
<p>SCC meetings with Somerset Gay Health (2005- 2007)</p>	<ul style="list-style-type: none"> <li>• Lack of monitoring by the LA of homophobic incidents in schools</li> <li>• Lack of training for school staff</li> </ul>
<p>SCC consultation with LGBT young people (2007-2008)</p>	<p>This consultation is still on-going, but preliminary results from a small sample of young people highlight:</p> <ul style="list-style-type: none"> <li>• Difficulty for pupils to report homophobic incidents in schools</li> <li>• Dissatisfaction with school responses</li> </ul>

## Appendix IV

Action Plan – We have endeavoured to address some of the issues highlighted in the Local Authority plan in our own plan

<b>Impact Assessment Issues and Actions Table</b>					
<b>School: Chilton Trinity Technology College</b>			<b>Date: September 2009</b>		
<b>Identified Issue drawn from your conclusions</b>	<b>Actions needed - how will your service or policy be amended?</b>	<b>Who is responsible?</b>	<b>By when?</b>	<b>Is a monitoring system required?</b>	<b>Expected outcomes from carrying out actions</b>
DISABILITY					
A greater awareness by students of the needs of others	<ul style="list-style-type: none"> <li>Raise awareness through assemblies</li> <li>Staff training</li> </ul>	JT → HoY	Ongoing	Yes	Students increased awareness Staff increased awareness
To achieve Inclusive Dyslexia Friendly School status	<ul style="list-style-type: none"> <li>Whole school training</li> </ul>	SH – 2010 LH – 2010→	Summer term 2012	Yes	Training taken place Inset planned Timeline created
To be able to meet the needs of all PI students	<ul style="list-style-type: none"> <li>Update annually to identify new skills required by staff</li> </ul>	SH – 2010 LH – 2010→	June annually	Yes	Staff are able to support students and use equipment effectively
To implement a disability equality duty	<ul style="list-style-type: none"> <li>To invite students, staff and Governors to form a group which regularly looks at all aspects of discrimination</li> </ul>	LH Governors Students Staff	December 2010 On going	Yes	Disability Equality Duty in place. Working group established.

**CHILTON TRINITY TECHNOLOGY COLLEGE  
ACCESSIBILITY PLAN - 2009 to 2012**

<b>TARGETS</b>	<b>STRATEGIES</b>	<b>OUTCOME</b>	<b>TIME FRAME</b>	<b>GOALS ACHIEVED</b>
<b>Short-term</b> Review the suitability of furniture for students with a disability.	LSA's carry out a review of suitable furniture in rooms	Change furniture in the Art room	Autumn Term 2009 – 2012	Furniture changed
<b>Short-term</b> To endeavour to make students on long-term absence part of the school community.	Regular newsletters sent home. Regular information sent home. Brainstorm ideas at pastoral meeting in November 2010	Students and family are kept informed of events.	Autumn Term 2009 ongoing	Students on long-term absence do not feel isolated.
<b>Medium-term</b> Training for staff on differentiating the curriculum.	<ul style="list-style-type: none"> <li>• Information on the Wiki</li> <li>• Working with individual departments to improve understanding and implementation</li> </ul>	Staff are able to meet more fully the needs of disabled students with regard to curriculum access.	Spring Term launch 2011  As required by departments	Increase in access to the curriculum.
<b>During building of the new school we will ensure that access is maintained for all</b>				
<b>Long-term</b> Construction for a new school begins in May 2010.	Discussion with LA.			
<b>The new school will be fully accessible, DDA compliant with further enhancements relevant to the specific needs of individual students</b>				

Identified Issue drawn from your conclusions	Actions needed – how will your service or policy be amended?	Who is responsible?	By when?	Is a monitoring system required?	Expected outcomes from carrying out actions
ETHNICITY, CULTURE, RELIGION AND BELIEF					
Need to raise awareness of difference	Raise awareness of students in assemblies	GJW	Sept 10/ July 11	Yes	Students can celebrate difference
Key Stage 4	<ul style="list-style-type: none"> <li>• COPE Year 10 – students will invite faith representatives into school</li> <li>• Rama project – Year 11 – PSHE Day</li> </ul>	TLH  TLH	Spring Term 2011  2010/11	Yes	Students able to increase their understanding of different faiths
Key Stage 3 – Yr 9	Students actively involved in developing the RS webpage to include information on students from different faiths	TLH	2010/11	Yes	Students develop a greater understanding of different cultures and faiths
Key Stage 3 – Yr 7	Students to visit different places of worship as part of their work on 'Different Faiths' Holocaust survivor visit school	NU/TLH	Spring Term 2011	Yes	Students understand difference. Students able to explore their own values and actions on a number of social issues
Year 7 participate in World Peace Day	BH to organise	BH	Sept 2010	Yes	Year 7 special assembly to sing the World Peace Anthem
Year 10 students participate in Local Democracy Day Youth Parliament	BH to identify students	BH	Oct 2010	Yes	Students work with students from other schools. Report back to CTTC
Primary links	Creative Partnership Project NB/BT and other Primary schools	BH	June 2011		CTTC staff work in feeder primary
UN Assembly and developments – Year 10	<ul style="list-style-type: none"> <li>• Model UN group formed</li> <li>• Visit to Mulberry School, London (High number of ethnic minority students)</li> <li>• Feedback assembly</li> <li>• Visit by Mulberry School in the planning stages</li> </ul>	JSo	2010/11		Community Cohesion

Identified Issue drawn from your conclusions	Actions needed – how will your service or policy be amended?	Who is responsible?	By when?	Is a monitoring system required?	Expected outcomes from carrying out actions
GENDER					
Consult with students, staff and governors in the development of a Gender Equality Scheme by using an annual questionnaire	<ul style="list-style-type: none"> <li>• Circulate questionnaire, dependent on results amend policy</li> <li>• Review uptake in Extra Curricular Activities</li> <li>• Participation in school life</li> <li>• Analysis of extra-curricular activities uptake</li> <li>• Participation in sport</li> </ul>	JT/BP/ABI	Autumn Term 2010	Yes	Revise the action plan if adverse aspects are identified. Progress is being made to meet the Gender Equality Duty.
Review the learning pathways for KS4 to ensure there is equality of choice	RCF to carry out analysis	BP	Autumn Term 2010	Yes	Evidence is obtained to identify any inequalities

Identified Issue drawn from your conclusions	Actions needed – how will your service or policy be amended?	Who is responsible?	By when?	Monitoring required?	Expected outcomes from carrying out actions
SEXUAL ORIENTATION					
Lack of training for staff	Update anti-bullying policy with a zero tolerance statement and appropriate behaviour sanctions Update SRE policy with guidance re inclusive language and how homophobic bullying can be addressed through the curriculum Provide staff training	JT	Autumn Term 2010	Yes	Staff have raised awareness of the issues LGBT individuals face and of homophobic bullying in all its forms. Staff feel confident in their ability to support students. Review staff confidence.
Students find it difficult to report homophobic incidents in school	Consult with students, staff, parents and governors about how best to report incidents. Establish a working group representative of all groups involved that will devise an effective reporting system that is acceptable to all.	JT	Spring Term 2011	Yes	Students will feel confident in being able to report homophobic incidents.
Students are dissatisfied with school responses	Make available national and local age appropriate information about support services through notice-boards.  Include teaching in the curriculum about homophobic bullying and appreciation of diversity.  Invite external agencies + school nurses (eg 'wanting 2 B U') to offer support and talk to students about homophobic bullying and devaluate same. (Repeat this year)  Use positive role models when appropriate.  Celebrate achievements by making successes known, such as updating the school anti-bullying policy or reducing the incidence of bullying.	JT  JT/HOY/ PSHEE programme  JT/HOY/ PSHEE programme as appropriate  HOY  RJ Co-ordinator	Spring Term 2010  2009/10 ongoing as appropriate  2009/11  2009/10 as appropriate  2009/10 ongoing	Yes	All students will have raised awareness of homophobic bullying and the schools ethos about diversity.  LGBT students will not feel excluded or marginalised.  All students, regardless of sexual orientation, will have a safe place to learn.

<b>Identified Issue drawn from your conclusions</b>	<b>Actions needed – how will your service or policy be amended?</b>	<b>Who is responsible?</b>	<b>By when?</b>	<b>Monitoring required?</b>	<b>Expected outcomes from carrying out actions</b>
No monitoring of homophobic incidents in school	Establish a monitoring system which tracks homophobic incidents termly.	JT HOY	Sept 2010	Yes	School can see whether actions taken are being effective.
Workshops alongside clinic re sexual orientation		JH/HOY	2010/2011	Yes	Greater confidence amongst students

		<b>Who is responsible?</b>	<b>By when?</b>	<b>Is a monitoring system required?</b>	<b>Expected outcomes from carrying out actions</b>
<b>DEVELOPMENT OF COMMUNITY COHESION</b>					
G & T forum for students	RP meet with the students identified	BH/RP	Autumn Term 2010	Yes	<ul style="list-style-type: none"> <li>Students attend and contribute to SW G&amp;T forum</li> <li>Students report back to other students in school</li> </ul>
Global International Award Full award	Create portfolio of evidence	BH	Ongoing throughout the year	Yes	Portfolio created Aware achieved
Developing Student Voice across the school	<ul style="list-style-type: none"> <li>Complete training of students</li> </ul>	BH/AP/ME	Autumn term 2010	Yes	Training complete Action plan created
Involvement of Yr 10/11 in the UK Parliament	<ul style="list-style-type: none"> <li>Students encouraged to participate</li> </ul>	BH/TH	Autumn Term 2010	Yes	Students involved to contribute to the County event
Students contribute to the: Senior Chatterbox Model UN/Other activities Junior Chatterbox Working with artist in residence Transition Chatterbox	<ul style="list-style-type: none"> <li>Dates to be identified</li> </ul>	BH/JSo/AF/RP	Throughout the year	Yes	Students contribute to the projects cross schools
Rio project Digital Story Telling	<ul style="list-style-type: none"> <li>Parent/student workshops</li> </ul>	CB	2010/11	Yes	Parents/students complete workshops

DEVELOPMENT OF COMMUNITY COHESION					
Continue to promote our Restorative Approaches to ensure all students know what to do if a problem arises	JT to arrange for assemblies on RA for KS3 and KS4	JT/HOY	Autumn Term 2010	Yes	All students know what to do if a problem arises
Ensure all students are rewarded fairly – eg monitoring the distribution of housepoints	HoY discuss with tutors – feedback to TW	TW/HOY	Ongoing throughout the year	Yes	Tutors profile of student provide the evidence.
Students working with the community	Students participate in the Shakespeare festival	SB	Oct 2010	No	Students perform in The Brewhouse Theatre with students across Somerset from State and Independent Schools
Organise opportunities for students to be involved in the community	<ul style="list-style-type: none"> <li>Musical concert at the Arts Centre/Blake Gardents</li> <li>Students perform at the different Nursing Homes in Bridgwater</li> </ul>	AD NU	March 2010 March 2010	No No	Students participate in concert Students perform to the elderly
Re-launch the Children's University	<ul style="list-style-type: none"> <li>Launch to KS3</li> <li>Supply the passports</li> </ul>	ABI	Autumn Term 2010	Yes	Students gain accreditation for their extra curricular activities

<b>Identified Issue drawn from your conclusions</b>	<b>Actions needed – how will your service or policy be amended?</b>	<b>Who is responsible?</b>	<b>By when?</b>	<b>Is a monitoring system required?</b>	<b>Expected outcomes from carrying out actions</b>
OTHER (it may also be appropriate to include actions related to age, income, family circumstances, rurality etc.)					
Make greater use of interpreters when working with parents	LC/LH identify parents in need of support	LH/HoY	Autumn Term 2010	Yes	Parents are supported when meeting with staff
To continue to embed a robust tracking system across the school	To review department tracking system	RCF	Autumn Term 2010	Yes	All departments have appropriate tracking systems in place
Embed Performance Management for all non teaching staff	Set up programme	RWJ	Autumn Term 2010 ongoing	Yes	During the next 12 months all non teaching staff have a performance management interview

<b>Identified Issue drawn from your conclusions</b>	<b>Actions needed – how will your service or policy be amended?</b>	<b>Who is responsible?</b>	<b>By when?</b>	<b>Is a monitoring system required?</b>	<b>Expected outcomes from carrying out actions</b>
OTHER (it may also be appropriate to include actions related to age, income, family circumstances, rurality etc.)					

## **Appendix V**

### **Review of the Disability and Access Plan September 2009**

**All targets on Chilton Trinity's Disability and Access Plan which ran from March 2003 are in place and are ongoing.**

**The following have been implemented:**

- 1. Multi-agency meetings for students who are unable to attend due to medical reasons are in place – occurring termly.**
- 2. Acoustic Audit of Rooms. This was carried out to inform planning for the admission of a student who was hearing impaired. Training given to LSA from Hearing Impaired Adviser. Training also given to staff.**
- 3. Hearing Loop fitted in the Sports Centre to enable people with hearing impairments to access what is going on.**
- 4. 3 disabled toilets have been created one with a shower and hoist fitted. The other toilet is equipped with a shower but no hoist. The third is a modified toilet without hoist or shower.**
- 5. SENCO attends transition meetings for students in Year 5/6 to ensure needs are prepared for and met.**
- 6. Access now available to all parts of the hall as a result of purchasing a portable lift.**
- 7. Buildings have ramps for access to facilitate wheelchair access.**
- 8. Automatic doors in reception for easy access.**
- 9. Tarmaced surfaces to enable easy movement of wheelchairs.**
- 10. Extra large external doors for ease of wheelchair users.**
- 11. An enhanced physio room for those requiring treatment during the school day. Suitable beds have been purchased and a hoist fitted.**
- 12. Suitable equipment for access to 'C' Block has been purchased, 2 mobile hoists and an evac chair.**